



### APPLICATION FOR TENANCY

1. Name: \_\_\_\_\_
2. ID No.: \_\_\_\_\_
3. Work Tel: \_\_\_\_\_ Cell No: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax No: \_\_\_\_\_
4. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Position: \_\_\_\_\_  
Tel.No.: \_\_\_\_\_ Years in service: \_\_\_\_\_  
Nett Income (After deductions): \_\_\_\_\_

5. **ADULTS (EXCLUDING YOURSELF) THAT WILL OCCUPY THE PROPERTY:**

<u>Person 2</u>	<u>Person 3</u>
Name: _____	Name: _____
ID No: _____	ID No: _____
Employer: _____	Employer: _____
Address: _____ _____	Address: _____ _____
Tel No.: _____	Tel No.: _____
Email: _____	Email: _____
Cell No.: _____	Cell No.: _____
Position: _____	Position: _____
Years in service: _____	Years in service: _____
Net Income: _____	Net Income: _____
Relation to applicant: _____	Relation to applicant: _____

**6. DEPENDANTS (minors) that will be occupying the unit:**

Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

**7. NEXT OF KIN THAT WILL NOT BE OCCUPYING THE UNIT (In case of emergency):**

Name & Surname: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Relation: \_\_\_\_\_

Cellphone number: \_\_\_\_\_

Name & Surname: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Relation: \_\_\_\_\_

Cellphone number: \_\_\_\_\_

**8. Vehicle registration numbers at the premises** (not all complexes have 2 parking spaces per unit. Please confirm. No trailers, caravans, boats and unused vehicles allowed on premises)

Vehicle 1: \_\_\_\_\_

Vehicle 2: \_\_\_\_\_

**9. CURRENT & PREVIOUS ADDRESSES:**

Current - A) \_\_\_\_\_

Previous - B) \_\_\_\_\_

A Landlord's name: \_\_\_\_\_ B Landlord's name: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Tel No.: \_\_\_\_\_

Period: \_\_\_\_\_ Period: \_\_\_\_\_

**10. TENANCY APPLIED FOR:**

As from: \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_ Price range: \_\_\_\_\_

Where: \_\_\_\_\_ No of bedrooms: \_\_\_\_\_

**11. The applicant must please acquaint themselves with the Complex / Body Corporate house rules, e.g.  
NO PETS ALLOWED, SUITABLE CURTAINS, PARKING REQUIREMENTS etc.**

**12. PAYABLE IMMEDIATELY (with approval of this application):**

**DEPOSIT:** One month's rent plus R 1000.00 (services)  
Remote control: R 150.00

**ADMINISTRATION FEE:** R1500.00 (Not refundable)

**MONTHLY RENT:** Payable in advance

**13.** I / We hereby declare that the information given is true and correct. I am fully aware that if the above is not true and correct or if it might seem any information has been withheld I / we would be disqualified immediately.

I / we hereby understand that the monthly rental amount is payable on or before the first day of every month.

Where any of the above information changes during the rental period, I / we will notify Rosslee Administrasie of such in writing.

The Tenant hereby consents that, and authorises the landlord or agent to, at all times:-

- a) contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the tenant;
- b) furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the tenant to any registered credit bureau or to any provider (or potential credit provider) seeking a trade reference regarding the tenant's dealings with the landlord.

**SIGNED:**

**APPLICANT (1)**

**APPLICANT (2)**

**for ROSSLEE**

**DATE**

**Documents attached with application:**

3 Month's Pay Slips

Most recent bank statements for 3 months

Copies of ID documents (Adult applicants)

Please note that your application can not be processed unless we have received ALL your documents.

Documents are compulsory for all adult occupants regardless of whom will be paying the rental.

*TPN Credit Checks are done on all adults.*